



Walnut Creek Special Utility District

P.O. Box 657
1155 Hwy. 199 West
Springtown, Texas 76082
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Minutes for Walnut Creek SUD Board of Directors Regular Meeting July 21, 2025

Directors Present: Bill Roesicke, Tom DeGeer, Mark Green, and Stephen Rorai
Director Absent: Bo Walker
Employees: James Blackwood, Denise Taylor, Beverly Griffith, and Perry Day
Others Present: Trevor Truss

The meeting was called to order by Vice-President Bill Roesicke, at 4:01 P.M. noting the agenda was posted in accordance with Chapter 551, Texas Local Government Code. Quorum was established. The meeting was held at the District's office located at 1155 W Highway 199 Springtown, Texas. The invocation was given by Tom DeGeer. The Pledge of Allegiance was led by Mark Green.

Open Forum – Jane Galvin of 128 Clayton Crossing, Springtown. Ms. Galvin indicated her disappointment in six agenda requests were denied. She asked why a moratorium hasn't been approved for new developments based on the mechanical issues at the booster pump. She asked for the annexation information for current water customers to use. She asked about alert details, present and past, to be updated on the website. She requested that the Excel worksheet for bond projects be added to the website. She also brought up the missing Bylaws and Code of Conduct for Board Members.

Consent Agenda – Stephen Rorai moved to approve the Consent Agenda as presented. Second by Tom DeGeer. Motion carried 4-0.

General Session:

- A. Update further Annexation information. Move to August meeting.
- B. Consideration and/or action to approve Certificate of Resolution (2025) associated with the Section 125 Premium Only Plan. Stephen Rorai moved to approve Certificate of Resolution (2025). Second by Tom DeGeer. Motion carried 4-0.
- C. Engineer's project report – See Exhibit A Trevor Truss gave updates on all the projects. Two items changed; WTP is in progress and should be finished in 90 days. FM 51 tank begins construction on August 20th.
- D. Legal and professional reports: None

- **General Manager Report**

- a. Update on Construction Projects – See Exhibit B. James Blackwood updates the board on current projects including the generators. Stephen Rorai suggested fitting saddle tanks on vehicles to deliver diesel to the sites.

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- b. Meter Project Status: Perry Day discussed the meter project being at 71% complete with 8,460 Diehl meters being installed and 3,444 meters that still need to be changed. The contractor is performing site surveys on Monday and Tuesday, to install four more collectors this week.

Vice-President Bill Roesicke adjourned the meeting at 5:04 P.M.

A handwritten signature in black ink, appearing to read "Tom DeGeer", written over a horizontal line.

Tom DeGeer, Board Secretary

E.S. & C. M., Inc.
Civil & Environmental Engineers · Planners · Construction Managers
Texas Registered Engineering Firm No. F-12080

July 17, 2025

Mr. James Blackwood, General Manager Walnut
Creek Special Utility District
P.O. Box 657
Springtown, Texas 76082

Engineer's Monthly Report to the Board of Directors Meeting For July 21, 2025

Dear Mr. Blackwood:

For your Board of Directors Meeting, I have listed an outline of our work for the District as follows:

I. Bond Projects

Projects Under Construction:

1. 537-059 Surface Water Treatment Plant Expansion
Contract Amount = \$4,298,000.00
Status: Contractor has been receiving pumps, filter components and other materials and has begun to deliver and mobilize to the plant site. Construction for this project will begin in July.
2. 537-059A 2 MG Ground Storage Tank at Plant Site
Contract Amount = \$2,549,400.00
Status: 95% complete
3. 537-060 FM 920 Booster Pump Station Expansion
Updated Contract Amount = \$2,803,380.42
Status: 85% complete
4. 537-060A 1 MG Ground Storage Tank at FM 920 Booster Pump Station
Contract Amount = \$1,544,700.00
Status: 95% complete
5. 537-063 FM 51 Booster Pump Station
Updated Contract Amount = \$2,807,662.22
Status: 85% complete

6. 537-063A 0.5 MG Ground Storage Tank at FM 51 Booster Pump Station
Contract Amount = \$1,292,400.00
Status: 95% complete
7. 537-065 0.5 MG Elevated Storage Tank at Thomas Rd. and Johnnie Dr.
Contract Amount = \$2,163,000.00
Status: 95% complete
8. 537-066 Water Line Between Keeter Elevated Tank and Jaybird Booster Station
Updated Contract Amount = \$7,380,043.79
Status: 90% complete
9. 537-062 FM 51 16" and 12" Water Lines
Contract Amount = \$2,053,302.90
Status: 60% complete
10. 537-119 12" Water Line Knob Hill From Jay Bird Ln. to FM 730
Updated Contract Amount = \$2,361,839.62
Status: 85% complete
11. 537-064 FM 51 Elevated Storage Tank
Contract Amount = \$4,338,000.00
The Notice To Proceed letter was sent to Landmark Structures on 7-16-25.
Landmark is scheduled to begin construction on August 13, 2025.

Projects in Design Phase:

1. 537-059C 1.5 MG Ground Storage Tank Partition Curtain
Plans are complete for this project. This project bidding and construction will need to take place in the Fall/Winter months when water demand is lowest.
2. 537-135 20" Water Line From FM 920 Booster Pump to Agnes Storage Tank
Construction plans are complete. Bid documents are being finalized and this project will be advertised for bid around July 1, 2025.
3. 537-062A Three Skillet Rd., Roads Ln & Shady Ln. 12", 8" & 6" Water Lines
The completion of this project has been put on hold for now. We would like to see how much of the bond funds remain after bidding the FM 51 Elevated Tank and the 20" Water Line From FM 920 Booster Pump to Agnes Elevated Storage Tank. After that we can evaluate the project and see if there needs to be any changes to the scope of the proposed project.

Projects Completed:

1. 537-099 Emergency Project 16" Water Distribution Lines
Contract Amount = \$7,606,765.00
Status: Project Complete
2. 537-099A Partagas 300,000 Gallon Elevated Tank
Contract Amount = \$907,920.00
Status: Project Complete
3. 537-059B 0.5 MG Ground Storage Tank Rehab at Plant Site
Contract Amount = \$570,557.00
Status: Project Complete

Updated Total Project Contract Amounts = \$42,676,970.95

II. Private Developments

1. We are currently working on and have complete numerous feasibility reports for new developments within the district. We have also processed several permits for meter installation within TxDOT right of way.

III. Miscellaneous Projects and Work

Sincerely,

Trevor Truss, P.E.
Project Manager
E.S.&C.M., Inc. Engineers

General Managers Report

Meter Project: Assistant GM Perry Day or Admin Supervisor James Stevens will discuss

Bond Projects: Progress report attached

- 49 new meters have been set, 99 meters changed out and 462 MIU units were completed between since the last board meeting in May
- 914 work orders were completed since May's meeting
- 599 line locates were completed since the board meeting in May
- There have been 8 water leaks requiring boil water notices since the May meeting see attached
- The Wise Regional water District met on the 16th of this month. It has now changed names to West Fork Public Utility Association. Legislation failed to make it through the House of Representatives in Austin for the Water District. However it will now be formed through interlocal agreements. The P.U.A. will not have as much power as a Regional District; however Tarrant Regional Water District and Upper Trinity Water District have both expressed willingness to work with the P.U.A.
- Negotiations with Wise County on project #537-119 have come to a stand still and have been turned over to legal counsel.
- Attached is the employee handbook; it contains how employees should conduct themselves in various places throughout but does not give instructions nor a code of conduct for the Board of Directors.
- Attached are the Specs for the Generators. I was incorrect in my previous statement when saying they run for 48hrs they have a 24hr run time per tank of fuel. Fueling should take place next week.

- Ron Freeman is still working on what it will take to expand the District to the CCN borders but is adamant that it will take legislation.